

8 Recommended Security Actions

















Establish a Culture of Security

- ☐ Establish senior management engagement and accountability
- ☐ Identify a senior official responsible for managing insider risks
- ☐ Build a whole-of-organization commitment to security and emphasize leadership at all levels

Develop Clear Security Policies and Procedures

- ☐ Define clear expectations and outcomes
- ☐ Identify risk levels of positions in the organization
- ☐ Align employee access with position risk levels

Reduce Risks from Partners and Third Party Providers

- ☐ Understand key assets and systems
- ☐ Know your partners
- ☐ Know your risks

Implement a Personnel Screening Life-Cycle

- ☐ Conduct pre-employment screening
- ☐ Implement ongoing employee security screening
- ☐ Incorporate departure and internal movement procedures
- ☐ Establish transparent security policies

Provide Training, Raise Awareness and Conduct Exercises

- ☐ Provide regular training to decrease the risk of unintended security infractions
- ☐ Raise awareness of potential warning signs
- ☐ Foster a culture of vigilance and empower employees

Identify Critical Assets and Protect Them

- ☐ Identify and rank key assets and systems
- □ Secure key assets and systems
- ☐ Leverage signage and visible deterrents to access
- ☐ Apply the principle of least privilege
- ☐ Separate duties

Monitor, Respond to and Mitigate Unusual Behaviour

- ☐ Track remote access and monitor device endpoints
- ☐ Establish effective incident reporting, tracking, and response measures
- ☐ Raise Awareness of best practices regarding the use of social networking sites

Protect Your Data

- ☐ Establish and test business continuity plans and procedures
- ☐ Implement procedures to limit information exit points